



Finance and Business Support Manager

Full-time or part-time, £38,000 (pro-rata), Easter Road Stadium

Are you looking for a role where your finance and business support expertise can make a real difference? We are seeking a motivated and detail-oriented professional to help ensure the continued success and growth of the Hibernian Community Foundation.

The Hibernian Community Foundation is the official charitable arm of Hibernian Football club, leveraging the power of football and sport to drive meaningful social change. Through our routine programmes and activities HCF implements a range of community-focused projects through its dedicated Community Hub and throughout Edinburgh.

HCF aims to foster inclusion, wellbeing and connection throughout the city, with activities designed to support diverse needs, promote social engagement and strengthen community resilience in response to poverty, physical challenges and social isolation.

In this role, the successful candidate will be crucial in supporting the management of all finance, governance and business support activities.

The successful candidate will work closely with the Managing Director, Heads of Department and Board when performing all tasks, and will join HCF at an exciting time of growth for the organisation. If you are process-driven, organised and eager to join a small, high performing team, we encourage you to apply.

To apply for the role, please email the HCF Managing Director, John MacMillan with your CV and cover letter (maximum 2 pages) via johnmac@hiberniancf.org. You can also reach out to John if you would like to have an informal conversation about this role or have any further questions.

Closing Date: 17:00, Thursday 12th November

Interview Date: Wednesday 25th November